



## Ministry Description

### Volunteer Logistics Team Member

*Reports to Regional Ministry Leader or Logistics Coordinator*

#### Summary

Equip and resource a network of Drop-off Locations (DOL), churches and groups to share the hope of Jesus Christ through Operation Christmas Child (OCC) by facilitating the collection of shoebox gifts.

#### Primary Responsibilities

- Distribute resources to individuals, churches and groups participating with OCC, as directed by the Logistics Coordinator or Regional Ministry Leader
- Facilitate the collection and transportation of shoebox gifts across the area's Collection Network
- Seek to identify new Drop-off Locations, as needed and guided by the Logistics Coordinator or Regional Ministry Leader, to facilitate the collection of shoebox gifts
- Provide regular progress updates and reports to Logistics Coordinator or Regional Ministry Leader
- Ensure that all Drop-off Locations receive supplies for National Collection and instruct Drop Off Locations on the accurate completion of all necessary paperwork
- Actively engage the Prayer Team in covering Drop-off Locations in prayer during Collection
- Provide monthly updates to Area Team leadership

#### Qualification

Spiritually mature Christian with strong interpersonal and communication skills. Must be connected to and knowledgeable of their designated geographic area and be committed to the ministry goals of Samaritan's Purse/OCC. Must be a minimum of 16 years of age to be selected into a position and serve on an Area Team. Parental consent is required for all volunteers under the age of 18. Hold a Working with Children Check relevant for their state/region.

**Regular access to an individual email account and MyOCC is required.**

#### Training Expectations

- Complete required in-person and online training
- Attend regional events and Area Team meetings
- Attend annual Connect Conference (encouraged)

#### Volunteer Time Commitment

- Ideally a volunteer term for a one year period.
- May require a time commitment up to 2 to 5 hours per week, possibly increasing during peak months.
- Volunteer role is re-evaluated annually and can continue by mutual agreement.