# **Ministry Description**

# **Volunteer Student Relations Coordinator**

Reports to Regional Ministry Leader or Area Coordinator

# Christmas Christmas

#### Summary

Develop and lead a team of Student Relations volunteers to mobilise and equip schools, student groups, and students to become actively involved in sharing the hope of Jesus Christ through Operation Christmas Child (OCC).

## **Primary Responsibilities**

- Recruit and select an interdenominational Student Relations Team to work within their schools to enlist student groups and students
- Lead the Student Relations Team in line with High Impact principles and Biblical foundations
- Develop a Ministry Plan with support of Area Coordinator and Student Relations Team
- Maintain records of group/school participation and contact information
- Coordinate OCC representation at regional conferences and regional community events
- Ensure that OCC is presented to participating groups in a manner sensitive to their unique needs without compromising OCC's identity and mission

#### Qualification

Spiritually mature Christian with strong interpersonal, organisational, and communication skills. Must be connected to and knowledgeable of designated geographic area and be committed to the ministry goals of Samaritan's Purse/OCC. Must have experience working with students and feel called to serve schools, students, and student organisations. Must be a minimum of 16 years of age to be selected into a position and serve on an Area Team. Parental consent is required for all volunteers under the age of 18. Hold a Working with Children Check relevant for their state/region.

Regular access to an individual email account and MyOCC is required.

## **Training Expectations**

- Complete required in-person and online training
- Attend regional events and Area Team meetings
- Attend annual Connect Conference (encouraged)

#### **Volunteer Time Commitment**

- Ideally a volunteer term for a one year period.
- May require a time commitment up to 2 to 5 hours per week, possibly increasing during peak months.
- Volunteer role is re-evaluated annually and can continue by mutual agreement.